

# Field Day Preparation Checklist

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STATION				
HAVE	LOCATION	ITEM(S)	STAGED	LOADED
		Radio		
		Radio Power Supply		
		Station Table (if needed)		
		Chair(s) Operator(s)		
		Chair(s) Logger(s)		
		Station Clock		
		Wattmeter/SWR Meter		
		Computer (if needed)		
		Computer – Radio Interface		
		Microphone		
		Headset (as needed)		
		Bug/Key (for CW operators)		
		Coax		
		Coax Jumpers		
		Coax Fittings/Adapters		
		Antenna(s)		
		Antenna Ropes/Guys		
		Guys Wire Stakes (as needed)		
		Mast Pipe(s)		
		Extension Cord(s)		
		Power Strip/Surge Protector		
		3-Prong Adapter(s) /GFI		
		Ground Stake/Heavy Gauge Ground Wire		
		Paper Pads, ARRL Radiogram pad		
		Pencils/Pens		
		Pencil Holder		
		Clip Board		
		Ash Tray (for smokers)		
		Field Day Paperwork (Rules, Logs, etc)		
		Tower / Telescoping Pole(s)		
		Tower Mounting Bracket		
		Rotor		
		Rotor Mounting Plate		
		Rotor Controller w/ cable		
		Copy of FCC Operators License		
		Copy of Club License		
		Desk lamp		
		HT, charger		
		Bandpass filter(s)		
		Logging Computer and power supply (if needed)		

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## Miscellaneous/Tools

# Field Day Preparation Checklist

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Personal/Lodging				
HAVE	LOCATION		STAGED	LOADED
		<b>Prescription Medications</b>		
		Mosquito Repellent/Citron Candles		
		Sunglasses		
		Prescription Glasses		
		Tent		
		Cot		
		Air Mattress/Mattress Pad		
		Sleeping Bag		
		Pillow(s)		
		T-Shirts (Club Logo/ARRL Field Day)		
		Change of Clothing (2 sets)		
		Tent Stakes		
		Antenna Stakes (Electric Fence)		
		Cooler/Ice Chest		
		Blanket(s)		
		Shoes, Spare Pair		
		Fan(s)		
		Water		
		Beverages		
		Snacks		
		Cellphone, charger		
		Sunscreen		
		Pot Luck contribution		
		Paper towels, TP		
		Personal first aid kit		
<b>Suggested Instructions for use of this list:</b>				
HAVE	LOCATION		STAGED	LOADED
<b>Getting Started:</b>				
/	<<<<<<<<<< When you have acquired the Item put an "/" here			
/	Garage	<<<<<<<< Where you have it stored goes here.		
When you have it ready to go for Field Day, put an "/" here >>>>>>>>>>			/	
When you have physically loaded it in the car or on the trailer, put an "/" here >>>>>>>>				/
<b>After Field Day</b>				
When you have prepared (repacked) the item, put an "\" here >>>>>>>>>>			X	
When you have loaded the item into your vehicle/trailer, put an "\" here >>>>>>>>>>				X
X	<<<<<<<<<<<<<<<< When you have unloaded the item at home, put an "\" here			
Done! The item is back where you stored it and it is ready for the next Field Day.				
X	Garage	Item	X	X
<b>(Use the blank lines for items which were not listed)</b>				

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**Special Comments/Notes:**